



# **ATTACHMENTS**

**Ordinary Council Meeting**

**22 November 2022**



## Table of Contents

---

13.1	Councillors' Monthly Reports	
	Attachment 1 Mayor Peter Scott - Monthly report .....	5
	Attachment 2 Deputy Mayor Robyn Holmes - Monthly report .....	8
	Attachment 3 Cr Peter Burns - Monthly report .....	11
	Attachment 4 Cr John Dessmann - Monthly report .....	12
	Attachment 5 Cr Larissa Hale - Monthly report .....	13
	Attachment 6 Cr Ross Logan - Monthly report .....	14
	Attachment 7 Cr Marilyn Morris - Monthly report .....	15
14.1	Chief Executive Officer's Monthly Report	
	Attachment 1 Chief Executive Officer - Monthly Report .....	17
15.1	Community and Economic Development Grants - Round 1, 2022/2023	
	Attachment 1 Community Grants and Support Program Guidelines .....	20
15.2	Presentation of Cook Shire Youth Council Meeting Minutes	
	Attachment 1 CSC Youth Council Minutes 8.11.2022 .....	25
15.3	Cooktown Events Centre - New Management Agreement and KPIs - PCYC Queensland	
	Attachment 1 Management Agreement - Cooktown Events Centre Complex.....	28
16.1	Application for a Development Permit DA/4509 – Material Change of Use for Multiple Dwelling - 35 May Street, Cooktown, Lot 32 on C17949	
	Attachment 1 Proposed plan of development.....	62
	Attachment 2 Infrastructure charges calculations.....	69
16.2	Entertainment and Hospitality Policy	
	Attachment 1 Entertainment and Hospitality Policy .....	71
16.3	Asset Disposal Policy	
	Attachment 1 Asset Disposal Policy - V6 - November 2022.....	76
16.4	Benefited Area - Rural Electricifaction Cameron Creek Road Area Map	
	Attachment 1 Benefited Area Rural Electrification Cameron Creek Road Area map .....	83
16.6	Application For A Temporary Entertainment Event - Sunset With Santa - 2022	
	Attachment 1 Public Liability - End Credits Film Club (Cairns).....	85
	Attachment 2 Certificate Of Insurance - Barrier Reef Jumping Castles .....	87
	Attachment 3 Cook Shire Council Public Liability Certificate Of Insurance .....	90
	Attachment 4 Emergency Management Plan - Sunset with Santa 2022 .....	91
	Attachment 5 Event Management Plan - Sunset with Santa 2022 .....	110
	Attachment 6 Extreme Marquees Engineers Certificate - Tectonic Range.....	141

Attachment 7	Extreme Marquees Engineers Certificate - HEX A Range.....	166
Attachment 8	Event Application Form - Sunset with Santa 2022.....	191
Attachment 9	Cook Shire Council (Approval Letter and Permit - Cooktown Sunset With Santa 2022).....	231
16.7	Application for a Temporary Event Permit - Cooktown Combined Churches Christmas Carols 2022	
Attachment 1	Cooktown Combined Churches Notification of Event Letter - 2022 (D22/26654) .....	236
Attachment 2	Carols Risk Assessment - 2022 (D22/26655).....	237
Attachment 3	Emergency Management Plan - Christmas Carols 2022 (D22/6656).....	241
Attachment 4	Event Management Plan 2022 Christmas Carols (D22/26657) .....	258
Attachment 5	Certificate Of Insurance Baptist Church 2022 (D22/26658) .....	272
Attachment 6	Event Application - Christmas Carols 2022 (D22/26659).....	273
Attachment 7	Site Map - Cooktown Christmas Carols 2022 (D22/26660) .....	313
Attachment 8	Approval Letter & Event Permit - Cooktown Christmas Carols 2022 (D22/26690) .....	314
16.8	Monthly Financial Report - October 2022	
Attachment 1	Statement of Comprehensive Income - October 2022.....	319
Attachment 2	Statement of Financial Position - October 2022.....	320
Attachment 3	Statement of Changes in Equity - October 2022.....	321
17.1	Drinking Water Quality Policy	
Attachment 1	Drinking Water Quality Policy Version 2.....	322



## Monthly Activity Report | Councillor Peter Scott (Mayor)

COMMUNITY ENGAGEMENT – MEETINGS, EVENTS AND ACTIVITIES			
Date	Event or Meeting Name	Location	Comments
21 Oct	Regional Development Australia – Tropical North	Cairns	Meeting with officers re. Lakeland Irrigation Area Scheme
24 Oct	Domestic and Family Violence Prevention Council	Council offices	Meeting with available Councillors
25 Oct	Ordinary Monthly Council meeting	Council Chambers	Meeting as per agenda published in advance
	Councillor Workshop	Council Chambers	Various matters discussed with Councillors
26 Oct	Back to Maytown – Working Group	Council offices	Meeting to review the proposed event
26 Oct	Dept. Agriculture and Fisheries	MS Teams	Briefing re. Stakeholder Engagement Program
27 Oct	Senior’s Big Day Out	Shire Hall, Cooktown	Event coordinated by Cooktown Community Care Program
27 Oct	Bureau of Meteorology	MS Teams	Briefing to TCICA members re. two newly established sections of BOM: 1. Australian Climate Service and 2. Queensland Community Engagement
28 Oct	Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships	Nature’s Powerhouse	Southeast Cape Indigenous Business Month Networking Event
31 Oct	LDMG Exercise “Semper Paratus”	Council Chambers and MS Teams	Annual disaster management exercise with all relevant stakeholder agencies
2 – 3 Nov	National Roads and Transport Conference	Hobart	Attending as a delegate of FNQROC
5 Nov	Cooktown Amateur Turf Club	Cooktown	Annual Cooktown Race Day
8 Nov	Special Council Meeting	Council Chambers	Meeting called to adopt Council’s Annual Report
	Councillor Workshop	Council Chambers	Various matters discussed with Councillors
	Cooktown Re-enactment Association	Waalmbal Birri Heritage and Culture Centre	Launch of Royal Queensland Historical Society’s book “Captain Cook in Queensland” with several papers written by local historians and cultural experts
10 Nov	Local Disaster Management Group	Council Chambers	Meeting with various agency members
	Desktop Cyclone Exercise	Council Chambers	Exercise with LDMG member agencies
11 Nov	Remembrance Day	ANZAC Park	Attend and give address















































































































































































































































































































































































































































































































































































































































































































































