



I hereby give notice that a Special Meeting of Council will be held on:

Date: Tuesday, 8 November 2022
Time: 9.00am
Location: Council Chambers
Administration Office
10 Furneaux Street, Cooktown

AGENDA AND BUSINESS PAPERS

Special Council Meeting

8 November 2022

Brian Joiner
Chief Executive Officer

Order Of Business

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- 1 ATTENDANCE**
- 2 MEETING OPENED**
- 3 APOLOGIES**
- 4 ACKNOWLEDGEMENT OF COUNTRY**

Cook Shire Council acknowledges the Traditional Owners of country throughout the Shire and recognises their continuing connection to lands, water and community. We pay our respects to the many Aboriginal and Torres Strait Islander peoples across our vast Shire and to elders and leaders past, present and emerging.

5 ORGANISATIONAL BUSINESS SERVICES - REPORTS

5.1 COOK SHIRE COUNCIL ANNUAL REPORT 2021/2022

File Number: D22/26236

Author: Governance Coordinator

Authoriser: Heather Kelly, Director Organisational Business Services

Attachments: 1 Cook Shire Council Annual Report 2021/2022 - Final Draft 

PRECIS

There is a statutory requirement for Council to produce a report each financial year, the Annual Report, which provides details of activities undertaken during the year and also incorporates specific information required by legislation.

The Annual Report is required to be adopted by Council within one month of receiving the auditor-general's audit report on Council's financial statements for the relevant year. The auditor-general's report was received by Council on 11 October 2022 and accordingly, the 2021/2022 Cook Shire Council Annual Report is now presented to Council for adoption.

BACKGROUND/HISTORY

The *Local Government Act 2009* and *Local Government Regulation 2012* details the required information that must be included in Council's Annual Report. To assist staff in the compilation of this Annual Report, the annual report checklist provided by the Department of State Development, Infrastructure, Local Government and Planning has been utilised to confirm that all required information has been included and ensures legislative compliance.

The Annual Report is an essential source of information to the community, which provides:

- Council's progress toward achieving its goals and objectives as detailed in the 2017-22 Corporate Plan;
- Both a financial and quantitative analysis of Council's performance for the financial year;
- Information about Council's operations for the financial year and highlights those areas deemed to be of interest to Council's various stakeholders; and
- A Community Financial Report that assists community members to obtain a greater understanding of Council's audited financial statements.

The Annual Report also contains the Queensland Audit Office (QAO) certified General Purpose Financial Statements for the 2021/2022 financial year. The QAO issued Council with an unmodified audit opinion confirming that Council's financial statements meet all necessary legislative requirements and compliance with Australian Accounting Standards.

LINK TO CORPORATE PLAN

Theme 6 Organisational Capability – A Council characterised by strong leadership, good governance, effective community engagement and excellence in delivery

ORG 1 Manage Council's activities and decision-making with strategic oversight, transparency and accountability.

- Org 1a Sound governance and management practices are reflected in responsible long term financial viability with clear strategic direction built around core local government business and affordable levels of service.
- Org 1d Communities are kept adequately informed and is satisfied with the overall leadership and strategic direction undertaken by Council.

CONSULTATION

All relevant work areas have contributed to the content of the Annual Report. The Queensland Audit Office has also reviewed the Annual Report prior to presentation to Council.

LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)

In compiling the Annual Report, staff have utilised the checklist provided by the Department of State Development, Infrastructure, Local Government and Planning to ensure compliance with the *Local Government Act 2009* and *Local Government Regulation 2012*.

POLICY IMPLICATIONS

There are no policy implications associated with the adoption of Council's Annual Report.

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

As it is an annual statutory requirement for Council to produce an Annual Report, all costs associated with this activity are incorporated as operational costs in the budget each year.

RECOMMENDATION

That Council adopt the 2021/2022 Cook Shire Council Annual Report.