



MINUTES

Ordinary Council Meeting

22 March 2022

**MINUTES OF COOK SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATION OFFICE, 10 FURNEAUX STREET,
COOKTOWN
ON TUESDAY, 22 MARCH 2022 AT 9.00AM**

1 AGENDA CONTENTS

2 ATTENDANCE

Mayor Peter Scott, Deputy Mayor Robyn Holmes, Councillor Peter Burns, Councillor John Dessmann, Councillor Larissa Hale, Councillor Ross Logan, Councillor Marilyn Morris

Chief Executive Officer, Linda Cardew; Director Community Economy and Innovation, Lawrence Booth; Director Infrastructure, Peter Tonkes; Director Organisational Business Services, Heather Kelly

3 MEETING OPENED

9.00am

4 APOLOGIES

Nil

5 ACKNOWLEDGEMENT OF COUNTRY

ON BEHALF OF ALL COUNCILLORS, THE CHAIR ACKNOWLEDGED THE WAYMBURR WARRA PEOPLE, TRADITIONAL CUSTODIANS OF THE LAND ON WHICH THE MEETING WAS HELD TODAY, AND PAID RESPECTS TO ALL TRADITIONAL OWNERS, PAST, PRESENT AND EMERGING THROUGHOUT COOK SHIRE.

6 DECLARATIONS OF INTEREST

Deputy Mayor Robyn Holmes declared a conflict of interest in Item 16.2 that will be addressed prior to that item in the agenda.

Cr Marilyn Morris declared a conflict of interest in Item 17.2 that will be addressed prior to that item in the agenda.

7 MAYORAL MINUTE

Nil

8 NOTICE OF BEREAVEMENT

A minute's silence was observed as a mark of respect for those residents who passed away during the previous month.

9 LEAVE OF ABSENCE

Mayor Peter Scott will be unavailable from 9 to 11 April 2022 due to personal leave.

10 CONFIRMATION OF PREVIOUS MINUTES**ORDINARY COUNCIL MEETING – 22 FEBRUARY 2022****RESOLUTION 2022/41**

Moved: Councillor Marilyn Morris

Seconded: Councillor Peter Burns

That the minutes of the Ordinary Meeting held on 22 February 2022 be confirmed.

CARRIED

11 BUSINESS ARISING

Nil

12 NOTIFIED MOTIONS**12.1 NOTICE OF MOTION - ENHANCED ROADSIDE MOWING IN LAKELAND AND COOKTOWN****RESOLUTION 2022/42**

Moved: Deputy Mayor Robyn Holmes

Seconded: Councillor Larissa Hale

That Council writes to the Department of Transport and Main Roads requesting a more frequent mowing service for State-managed road reserves on the approaches and within Lakeland township, as well as along Endeavour Valley Road between Cooktown and Marton townships, to maintain safety and amenity all year round.

CARRIED

12.2 NOTICE OF MOTION - SALE OF COUNCIL-OWNED FREEHOLD LAND IN COOKTOWN AND ENVIRONS**RESOLUTION 2022/43**

Moved: Councillor Ross Logan

Seconded: Councillor John Dessmann

1. That Cook Shire Council resolve to release onto the retail market, as valued, at a suitable reserve, the following freehold blocks that are currently serviced (access, water, sewer and power):
 - a. Lot 16 C17927 – 7 Adelaide Street, Cooktown
 - b. Lot 15 C17927 – 9 Adelaide Street, Cooktown
 - c. Lot 5 C17933 – 78 May Street, Cooktown
 - d. Lot 93 RP703337 – 12 Newman Street, Cooktown
 - e. Lot 12 RP703337 – 5 Mason Street, Cooktown
 - f. Lot 17 SP142883 – 130 Charlotte Street, Cooktown
 - g. Lot 74 C17949 – 4 Kerr Street, Cooktown
 - h. Lot 73 C17949 – 2 Kerr Street, Cooktown
 - i. Lot 72 C17949 – 60 May Street, Cooktown
 - j. Lot 71 C17949 – 21 Hogg Street, Cooktown
2. That the revenue gained from sales be used to upgrade those blocks not currently serviced within the town of Cooktown and environs, to allow release to market.
3. Or to acquire land parcels or infrastructure deemed critical to the future of the Shire and its communities.

CARRIED

13 COUNCILLORS' REPORTS**13.1 COUNCILLORS' MONTHLY REPORTS****RESOLUTION 2022/44**

Moved: Councillor Peter Burns

Seconded: Councillor Ross Logan

That the activities and updates contained in the individual Councillors' monthly reports tabled on 22 March 2022, including future travel requirements, be noted and endorsed by Council.

CARRIED

Note: Cr Larissa Hale's monthly report was not published with the agenda, therefore it has been attached at the end of these minutes.

14 EXECUTIVE SERVICES - REPORTS**14.1 CHIEF EXECUTIVE OFFICER'S MONTHLY REPORT****RESOLUTION 2022/45**

Moved: Councillor Larissa Hale

Seconded: Councillor John Dessmann

That the activities contained in the Chief Executive Officer's monthly report tabled on 22 March 2022, be noted and endorsed by Council.

CARRIED

The Mayor called for a morning tea break at 10.04am.

The Mayor resumed the meeting at 10.22am.

14.2 UPDATE ON PURCHASE OF LAND**RESOLUTION 2022/46**

Moved: Councillor Ross Logan

Seconded: Councillor Peter Burns

That Council note the content of this report and the enactment of resolution 2022/23 for the purchase of Lot 210 on plan SP172665.

CARRIED

15 COMMUNITY, ECONOMY AND INNOVATION - REPORTS**15.1 PRESENTATION OF INNOVATION TASK FORCE MEETING MINUTES****RESOLUTION 2022/47**

Moved: Councillor Larissa Hale

Seconded: Councillor Marilyn Morris

That Council notes the minutes of the Cook Shire Council Innovation Task Force meeting held on 19 January 2022.

CARRIED

15.2 PRESENTATION OF NATURES POWERHOUSE STEERING COMMITTEE MEETING MINUTES**MOTION**

Moved: Councillor Larissa Hale

Seconded: Councillor John Dessmann

That Council notes the Minutes of the Nature's Powerhouse Steering Committee Meeting held on 17 February 2022.

Mayor Peter Scott moved an amendment to the motion.

AMENDMENT TO THE MOTION

Moved: Mayor Peter Scott
Seconded: Deputy Mayor Robyn Holmes

That Council notes the Minutes of the Nature's Powerhouse Steering Committee Meeting held on 17 February 2022, with the financial reports relevant to Nature's Powerhouse to be tabled in all future quarterly reports to Council.

In Favour: Crs Peter Scott, Peter Burns, John Dessmann, Larissa Hale, Robyn Holmes, Ross Logan and Marilyn Morris

Against: Nil

CARRIED

The amended motion became the new substantive motion and was put to the vote.

RESOLUTION 2022/48

Moved: Mayor Peter Scott
Seconded: Deputy Mayor Robyn Holmes

That Council notes the Minutes of the Nature's Powerhouse Steering Committee Meeting held on 17 February 2022, with the financial reports relevant to Nature's Powerhouse to be tabled in all future quarterly reports to Council.

CARRIED

15.3 PRESENTATION OF THE BARRIER REEF CHILDCARE CENTRE STEERING COMMITTEE MEETING MINUTES**MOTION**

Moved: Councillor Marilyn Morris
Seconded: Councillor Larissa Hale

That Council notes the minutes of the Barrier Reef Childcare Centre Steering Committee Meeting held on 17 February 2022.

Councillor Morris moved an amendment to the motion.

AMENDMENT TO THE MOTION

Moved: Councillor Marilyn Morris
Seconded: Councillor Larissa Hale

That Council notes the minutes of the Barrier Reef Childcare Centre Steering Committee Meeting held on 17 February 2022, with the financial reports relevant to Barrier Reef Childcare Centre to be tabled in all future quarterly reports to Council.

In Favour: Crs Peter Scott, Peter Burns, John Dessmann, Larissa Hale, Robyn Holmes, Ross Logan and Marilyn Morris

Against: Nil

CARRIED

The amended motion became the new substantive motion and was put to the vote.

RESOLUTION 2022/49

Moved: Councillor Marilyn Morris

Seconded: Councillor Larissa Hale

That Council notes the minutes of the Barrier Reef Childcare Centre Steering Committee Meeting held on 17 February 2022, with the financial reports relevant to Barrier Reef Childcare Centre to be tabled in all future quarterly reports to Council.

CARRIED**15.4 ENDORSEMENT OF NEW MEMBERS - RECONCILIATION ACTION PLAN WORKING GROUP****MOTION**

Moved: Councillor Larissa Hale

Seconded: Councillor Marilyn Morris

That Cook Shire Council endorse the selected nominees for the Reconciliation Action Plan Working Group (RWG) listed hereunder:

1. Customer Experience Officer
2. Human Resource Manager
3. Library Manager
4. Librarian (Cooktown)

Councillor Holmes moved a procedural motion that the matter lay on the table.

PROCEDURAL MOTION

Moved: Deputy Mayor Robyn Holmes

Seconded: Councillor Larissa Hale

That Council agree that Item 15.4 lay on the table so the report may be amended to:

- a) Include the names of the Reconciliation Action Plan Working Group members; and
- b) Delegate to the Director Community Economy and Innovation the authority to manage the membership of the Reconciliation Action Plan Working Group.

Item 15.4 will not be further discussed at this meeting but will be re-considered at the Council meeting scheduled to be held on 26 April 2022.

In Favour: Crs Peter Scott, Peter Burns, John Dessmann, Larissa Hale, Robyn Holmes, Ross Logan and Marilyn Morris

Against: Nil

CARRIED

The procedural motion became the new substantive motion and was put to the vote.

RESOLUTION 2022/50

Moved: Deputy Mayor Robyn Holmes

Seconded: Councillor Larissa Hale

That Council agree that Item 15.4 lay on the table so the report may be amended to:

- a) include the names of the Reconciliation Action Plan Working Group members; and
- b) delegate to the Director Community Economy and Innovation the authority to manage the membership of the Reconciliation Action Plan Working Group.

Item 15.4 will not be further discussed at this meeting but will be re-considered at the Council meeting scheduled to be held on 26 April 2022.

CARRIED

15.5 PUBLIC ART POLICY REVIEW**RESOLUTION 2022/51**

Moved: Councillor Marilyn Morris

Seconded: Councillor Peter Burns

That Council adopts the revised Public Art Policy dated March 2022.

CARRIED

16 ORGANISATIONAL BUSINESS SERVICES - REPORTS**16.1 APPLICATION FOR A DEVELOPMENT PERMIT DA/4426 - MATERIAL CHANGE OF USE FOR THE PURPOSE OF - NON-RESIDENT WORKFORCE ACCOMMODATION (80 PERSONS) - ON LOT 215 RP747485 - 75-333 DAWSON ROAD, LAKELAND****RESOLUTION 2022/52**

Moved: Councillor John Dessmann

Seconded: Councillor Peter Burns

1. That Council issue an approval for the development application submitted by Mac Farms Pty Ltd C/- Mallee Group – Town Planning Development for a Development Permit for Non-resident Workforce Accommodation (80 persons) over land described as Lot 215 RP747485, 75 – 333 Dawson Road, Lakeland, subject to the following conditions:
2. That the following reasons for the decision be included on the notice on Council’s website (as required by section 63(4) of the *Planning Act 2016*) in the event that Council decides to approve the application:
 - (a) An assessment was made against the applicable assessment benchmarks and the proposed development demonstrated compliance.
 - (b) The proposed development for Non-resident workforce accommodation is an appropriate use to be located on the site and will have no adverse impact on the rural character and amenity of the locality or adjoining lots.

A. Assessment Manager (Council) Conditions**Approved Plan**

1. The development must be carried out generally in accordance with the following plans/specialist reporting submitted with the application, except for any variations required to comply with the conditions of this approval:
 - Overall Site Plan, Drawing No. 011-2101-01-SK-0002B, dated 27.10.21;
 - Accommodation Site Plan, Drawing No. 011-2101-01-SK-0003B, dated 27.10.21;
 - Accommodation floor Plans, Drawn by Afford A Home, drawings 1-6;
 - Engineering Report, prepared by SKF dated 16 November 2021;
 - Operational Management Plan – Stage 1, prepared by Mallee Group, undated.

Limitations of Use

2. Occupancy of the approved Non-resident Workforce Accommodation must not exceed eighty (80) persons at any one time.

Landscape Plan

3. Prior to the commencement of the use a detailed plan for the proposed mounded vegetation buffers must be submitted and approved by Council. The mound and landscaping must be designed to appropriately screen the development from the Mulligan Highway.
4. Prior to the commencement of use, the approved mounds must be provided on site and

vegetation established in accordance with the approved plan.

Recreation Area

5. The applicant must submit a plan to Council prior to the commencement of the use demonstrating that a range of active and passive recreation pursuits have been made available for the Non-resident workforce.

Operational Aspects

6. Operational aspects of the approved use must be carried out generally in accordance with the approved Operational Plan (Stage 1).

Effluent Disposal

7. Wastewater treatment and disposal applications must be carried out generally in accordance with the Engineering Report submitted with the application (prepared by Craig Caplick of 5KF dated 16 November 2021).

Water Supply

8. The development must be connected to a potable water supply. This water supply must comply with the Australian Drinking Water Standards.

Access and Parking

9. Vehicle access to the accommodation must be provided from Mulligan Highway, generally in accordance with the approved plan of development.
10. Designated vehicle parking must be provided generally in accordance with the approved plan of development.
11. Internal access driveways and parking areas must be constructed from compacted gravel or similar material and be maintained to ensure no dust nuisance.

Environment

12. The applicant must ensure that no soil or silt runoff occurs from the site during the construction and operational phase of the development and appropriate erosion and sediment controls are in place.

Stormwater

13. All stormwater drainage must be to a legal point of discharge and constructed in accordance with section D4 of the FNQROC Manual.
14. The stormwater management system or site works must not adversely affect flooding or drainage characterises of properties that are upstream, downstream, or adjacent to the development site.

Electricity

15. The development must be connected to a reliable electricity supply.

Compliance

16. All conditions of this Development Permit are to be complied with prior to the use

commencing and, where relevant, maintained during operation.

B. Assessment Manager (Council) Advice

1. A development permit is required for carrying out Building Works, and a Plumbing and Drainage Approval/compliance permit is required for Plumbing and Drainage Works prior to construction of any buildings associated with this development.
2. Prior to the commencement of use the Environmental Authority for the Environmentally Relevant Activity (ERA) must be obtained.
3. The currency period for this application is six (6) years. Should the approved use not commence within this time, the approval shall lapse.
4. The applicant/owner must notify Council their intention to commence the use after acceptance of and compliance with these conditions, or negotiated conditions (or court determined conditions) and prior to the commencement of the use. This will allow a check for compliance with conditions to be carried out by Council officers.
5. The applicant/owner is to ensure compliance with the requirements of the *Aboriginal Cultural Heritage Act* and in particular 'the duty of care' that it imposes on all landowners.

C. Referral Agency Response

1. State Assessment Referral Agency response dated 15 February 2022.

CARRIED

DECLARATION OF INTEREST - CR ROBYN HOLMES - ITEM 16.2

I, Councillor Robyn Holmes, inform the meeting that I have a declarable conflict of interest in Item 16.2. This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted upon.

At 11:31 am, Deputy Mayor Robyn Holmes left the meeting.

16.2 APPLICATION FOR A DEVELOPMENT PERMIT DA/4447 - MATERIAL CHANGE OF USE FOR NON-RESIDENT WORKFORCE ACCOMMODATION AND/OR TOURIST PARK ON LOT 30 SP285541 - PENINSULA DEVELOPMENTAL ROAD, LAKELAND

RESOLUTION 2022/53

Moved: Councillor Ross Logan

Seconded: Councillor Peter Burns

1. That Council issue an approval for the development application submitted William Reddie and Laura Lenore Wallace C/- Urban Sync Pty Ltd for a Material Change of Use for a Tourist Park and/or Non-resident Workforce Accommodation (150 persons and Manager's Residence) over land described as Lot 30 on SP285541 subject to the following conditions:
2. That the following reasons for the decision be included on the notice on Council's website (as required by section 63(4) of the *Planning Act 2016*) in the event that Council decides to

approve the application:

- (a) An assessment was made against the applicable assessment benchmarks and the proposed development demonstrated compliance.
- (b) The proposed use and scale of the development is appropriate for the site.

A. Assessment Manager (Council) Conditions

Approved Plan

1. The development must be carried out generally in accordance with the following plans/specialist reporting submitted with the application, except for any variations required to comply with the conditions of this approval:
 - Amended Plan of Development – Site Plan (Plan Number; 21-723 DA01 Rev. A - Date: 29/11/2021).

Limitations of Use

2. Occupancy of the approved accommodation must not exceed one hundred and fifty (150) persons at any one time.

Confirmation of compliance with the Building Code of Australia

3. Within three (3) months of the approval taking effect, written confirmation from a Building Certifier must be submitted to Council confirming that the existing accommodation and associated facilities on site have the required building classification for the approved use as a Tourist Park and/or Non-resident workforce accommodation.

Building Approvals

4. Prior to the issue of a Development Permit for Building Works, detailed plans must be submitted for the additional approved accommodation for a maximum of sixteen (16) people. The accommodation must be located in close proximity of the Main Building as identified of the approved plan of development.

Operational Aspects

5. Within three (3) months of the approval taking effect, an Operational Plan must be submitted for approval by Council's delegated officer. The Operational Plan must address all operational aspects of the development, including but not limited to - site access, parking, site security, emergency management and first aid, communications, access to services and facilities, laundry facilities, waste management, onsite management and standards of behaviour.
6. Operational aspects of the approved use must be carried out generally in accordance with the approved Operational Plan.

Effluent Disposal

7. On-site effluent disposal must be provided in accordance with the Environmental Authority approval for the prescribed Environmentally Relevant Activity.

Water Supply

8. The development must be connected to a potable water supply. This water supply must comply with the Australian Drinking Water Standards.

Access and Parking

9. Vehicle access to the accommodation must be provided from Peninsula Developmental Road

generally in accordance with the approved plan of development.

10. Designated vehicle parking must be provided generally in accordance with the approved plan of development.
11. Internal access driveways and parking areas must be constructed from compacted gravel or similar material and be maintained to ensure no dust nuisance.

Fire Management

12. The development must be maintained at all times to a standard so as not to create a fire hazard.
13. The owner must ensure that fire fighting vehicles have accessible access to the dam for fire-fighting purposes.

Environment

14. The applicant must ensure that no soil or silt runoff occurs from the site during the construction and operational phase of the development and appropriate erosion and sediment controls are in place.

Stormwater

15. All stormwater drainage must be to a legal point of discharge and constructed in accordance with section D4 of the FNQROC Manual.
16. The stormwater management system or site works must not adversely affect flooding or drainage characterises of properties that are upstream, downstream, or adjacent to the development site.

Electricity

17. The development must be connected to a reliable electricity supply.

Compliance

18. All conditions of this Development Permit are to be complied with prior to the use commencing and, where relevant, maintained during operation.

B. Assessment Manager (Council) Advice

1. A development permit is required for carrying out Building Works, and a Plumbing and Drainage Approval/compliance permit is required for Plumbing and Drainage Works prior to construction of any buildings associated with this development.
2. Any required amendment to the Environmental Authority for the Environmentally Relevant Activity (ERA) is subject to a separate approval through the Department of Environment and Science.
3. The currency period for this application is six (6) years. Should the approved use not commence within this time, the approval shall lapse.
4. Should kitchen facilities not be used for the purpose of 'self-catering' by visitors and workers in the accommodation, then a Food Business Licence as per the requirements of the *Food Act 2006* must be obtained by Council.
5. The applicant/owner must notify Council their intention to commence the use after acceptance of and compliance with these conditions or negotiated conditions (or court determined conditions) and prior to the commencement of the use. This will allow a check for

compliance with conditions to be carried out by Council officers.

6. The applicant/owner is to ensure compliance with the requirements of the *Aboriginal Cultural Heritage Act* and in particular 'the duty of care' that it imposes on all landowners.

C. Referral Agency Response

1. State Assessment Referral Agency (SARA) response dated 1 February 2022.

In Favour: Crs Peter Scott, Peter Burns, John Dessmann, Larissa Hale, Ross Logan and Marilyn Morris

Against: Nil

CARRIED

At 11:39am, Deputy Mayor Robyn Holmes returned to the meeting.

16.3 MONTHLY FINANCIAL REPORT - FEBRUARY 2022

RESOLUTION 2022/54

Moved: Councillor Marilyn Morris

Seconded: Councillor Ross Logan

That Council resolves to note the Financial Report for February 2022, as required under section 204 of the *Local Government Regulation 2012*.

CARRIED

At 11:54am, Councillor John Dessmann left the meeting.

At 12:00pm, Councillor John Dessmann returned to the meeting.

16.4 PROCUREMENT POLICY

RESOLUTION 2022/55

Moved: Councillor Marilyn Morris

Seconded: Councillor Larissa Hale

That Council adopts the revised Procurement Policy dated 22 March 2022.

CARRIED

17 INFRASTRUCTURE - REPORTS**17.1 RFT FNQ009 - REGIONAL REMOVAL AND BENEFICIAL RE-USE OF BIO-SOLIDS****RESOLUTION 2022/56**

Moved: Councillor Peter Burns

Seconded: Councillor Marilyn Morris

That Council:

1. Approves the proposed variation to extend the FNQROC Regional Removal and Beneficial Re-use of Bio-solids for a further three (3) months, commencing 1 July 2022, and;
2. Delegate authority to the Chief Executive Officer, under section 257 of the Local Government Act 2009 (QLD), the ability to execute the contract, approve payments, negotiate and finalise minor administrative or financial amendments and approve and variations, if so required.

CARRIED

DECLARATION OF INTEREST - CR MARILYN MORRIS - ITEM 17.2

I, Councillor Marilyn Morris, inform the meeting that I have a declarable conflict of interest in Item 17.2. This declarable conflict of interest arises because a person who is a related party of mine has an interest in this matter. The related party is my partner and they are an employee of an applicant in this matter.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted upon.

At 12:14pm, Councillor Marilyn Morris left the meeting.

17.2 RFT T04221 - PARKS AND WASTE MAINTENANCE (LAKELAND)**RESOLUTION 2022/57**

Moved: Councillor Peter Burns

Seconded: Deputy Mayor Robyn Holmes

That Council:

1. Approve the award of RFT T04221 – Parks and Waste Maintenance (Lakeland); excluding the airstrip, to **AUSWASTE FNQ PTY LTD** for a period of twelve (12) months each, at a total cost of **\$ 130,528.00 (excluding GST)**; and
2. Delegate authority to the Chief Executive Officer, under section 257 of the Local Government Act 2009 (QLD), the ability to execute the contract, approve payments, negotiate and finalise minor administrative or financial amendments and approve and variations, if so required.

In Favour: Crs Peter Scott, Peter Burns, John Dessmann, Larissa Hale, Robyn Holmes and Ross Logan

Against: Nil

CARRIED

At 12:21pm, Councillor Marilyn Morris returned to the meeting.

17.3 RFT T04021 - ELECTRICAL, CONTROL AND TELEMTRY DESIGN AND PROJECT MANAGEMENT (COOK SHIRE ELECTRICAL AND SCADA UPGRADE)**RESOLUTION 2022/58**

Moved: Councillor Peter Burns

Seconded: Councillor Ross Logan

That Council:

1. Approve the award of RFT T04021 – Electrical, control and telemetry design and project management (Cook Shire Electrical and SCADA Upgrade), to **HUNTER H2O** for an approximate amount of **\$ 703,015.00 (excluding GST)**, subject to funding, and;
2. Delegate authority to the Chief Executive Officer, under section 257 of the Local Government Act 2009 (QLD), the ability to execute the contract, approve payments, negotiate and finalise minor administrative or financial amendments and approve and variations, if so required.

CARRIED

17.4 RFQ Q03921 - SUPERINTENDENT SERVICES - DRFA WORKS**RESOLUTION 2022/59**

Moved: Councillor Peter Burns

Seconded: Councillor Ross Logan

That Council:

1. Approve the award of a contract for the provision of Superintendent Services to support DRFA works for approximately eleven months to **SPENCER CIVIL PTY LTD** in the total amount of **\$403,000 excluding GST** which is based on approximately 2600 hours, to be paid only on actual hours worked, and;
2. Delegate authority to the Chief Executive Officer, under section 257 of the Local Government Act 2009 (QLD), the ability to execute the contract, negotiate and finalise minor administrative or financial amendments and approve any variations, if so required.

CARRIED

18 CONFIDENTIAL REPORTS

Nil

The Meeting closed at 12:37pm.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 26 April 2022.

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CHAIRPERSON

ATTACHMENT 1 – Cr Larissa Hale’s Monthly Report



Monthly Activity Report | Councillor Larissa Hale

UPDATES RELATING TO STRATEGIC AND GEOGRAPHIC PORTFOLIO AREAS

Youth Council – Trying to book dates in for Youth Council Workshop with mentor at end of April

Great Barrier Reef - UNESCO’s delegation will visit the reef on March 21, including representatives from member countries on UNESCO’s World Heritage Committee and scientists from the International Union for Conservation of Nature (IUCN).

Reconciliation Action Committee – draft submitted to council for feedback

COMMUNITY ENGAGEMENT – MEETINGS, EVENTS AND ACTIVITIES

| Date | Event or Meeting Name | Location | Comments |
|---------|---------------------------------|----------|--|
| 1-2-22 | CSC | Workshop | As per agenda |
| 3-2-22 | GBRF Meeting | Brisbane | Costs covered externally. Discussion re: support for GBR works and ECY Water project |
| 15-2-22 | CSC Workshop | CSC | As per agenda |
| 21-2-22 | Youth Council | Phone | Discussion re: upcoming workshop with mentor |
| 22-2-22 | CSC Meeting | CSC | As per agenda |
| 22-2-22 | CSC Workshop | CSC | Sherrin Esp, Charlotte St Upgrades discussed. Shire Hall opening |
| 24-2-22 | Meeting | CSC | Meeting with CEO, Deputy Mayor |
| 1-3-22 | CSC Workshop | CSC | Site Visit Sherrin Esp. Update re, tenure CSC land. Update Re Uni Hub in Cook Shire. |
| 1-3-22 | Reconciliation Action Committee | CSC | National reconciliation Brekky 28-5-22. Meeting discussed draft RAP prior to Cr workshop. |
| 2-3-22 | Meeting | Cooktown | Catch up with Cynthia Lui about current Indigenous Programs in Cape York. Community led projects and support for the works on country throughout the Cape. Discussion re: aged care facility. Federal gov support needed. Youth Council. |
| 4-3-22 | Meeting | CSC | Catch up with Cynthia Lui. Housing, Aged Care, Hospital upgrade. Coen Supermarket. Tenure issues, Lakeland town plan. |
| 5-3-22 | Discussion | Cooktown | Discussion with constituent re: issues with Weary Bay Road – advised to send in CRM, but will raise at meeting. |
| 7-3-22 | Meeting | Cooktown | Cape Melville Board member. Discussion re ongoing issues in area. |
| 8-3-22 | CSC Meeting | CSC | RAP update, Events Update, Shire hall opening, Public art policy, |


COMMUNITY ENGAGEMENT – MEETINGS, EVENTS AND ACTIVITIES

| Date | Event or Meeting Name | Location | Comments |
|---------|-----------------------|----------|--|
| 15-3-22 | CSC Workshop | CSC | Festivals, Torres & Cape update – hospital. |
| 15-3-22 | GBRMPA | Cooktown | Discussion re: ongoing management sea country in region, new tourism plan |
| 18-3-22 | Meeting | CSC | Discussion with Junju Warra TOs re: ongoing management issues with Starke. |
| 18-3-22 | Meeting | Zoom | GBRF discussion and update on projects |

UPCOMING MEETINGS AND TRAVEL FOR ENDORSEMENT

| Date | Event or Meeting Name | Location | Comments |
|--------------------|-------------------------------------|----------|----------------------------------|
| 22-3-22 | CSC Meeting | CSC | |
| 24-3-22 | Local Housing working group meeting | CSC | |
| 29-3-22 to 30-3-22 | GBR Meeting | Cairns | Costs covered externally |
| 31-3-22 | GBR Meeting | Brisbane | Costs covered externally |
| 4-4-22 | RADF Meeting | CSC | |
| 5-4-22 | CSC Meeting | CSC | |
| 12-4-22 | CSC Meeting | CSC | Planning and environment meeting |
| 13-4-22 | LDMG Meeting | CSC | |