



Date: Tuesday, 11 May 2021
Time: 9.00am
Location: Council Chambers
Administration Office
10 Furneaux Street, Cooktown

AGENDA AND BUSINESS PAPERS

Late Reports

Ordinary Council Meeting

11 May 2021

Linda Cardew
Chief Executive Officer

Order Of Business

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16 ORGANISATIONAL BUSINESS SERVICES - REPORTS**16.12 RFT T7720 - DESIGN AND CONSTRUCTION OF POWER SUPPLY AND ELECTRICAL INFRASTRUCTURE UPGRADE (COEN AERODROME)**

File Number: D21/9382
Author: Procurement Coordinator
Authoriser: Heather Kelly, Director Organisational Business Services
Attachments: Nil

PRECIS

This report seeks Council's consideration to award a contract for the design and construction of a new power supply to the accommodation facilities and upgrade of the existing electrical infrastructure at the Coen Aerodrome. Council acknowledges the funding contributed by the State Government to enable this project to proceed.

BACKGROUND/HISTORY

In January 2021, Council approved the award of a contract to carry out repairs to the lowset building and pilot's house at the Coen Aerodrome. With the works well underway, it is now necessary to design and construct a new power supply to supply electricity to the lowset house, office, pilot's house and ablution block and, upgrade other existing electrical infrastructure, including switchboard, solar panels and generator.

Request for Tender (RFT) T7720 – Design & Construction of new power supply and upgrade electrical infrastructure (Coen Aerodrome); was prepared, advertised and published on Council's Tenders webpage, uploaded to Vendor Panel – Public Tenders and advertised through Council's social media, on Wednesday 17 February 2020 with a closing date of Wednesday 17 March 2021.

Two (2) submissions were received by the closing date:

NO.	TENDERER	AMOUNT
1	JAMES CONSTRUCTION QUEENSLAND	\$ 652,916.10
2	LINKED GROUP SERVICES	\$ 1,049,692.96

Consideration:

The submissions were evaluated by officers from the Facilities team and the Procurement Coordinator.

Both submissions well exceeded the available budget for these works.

Clarification was sought from both Tenderers as follows:

1. Some budget line items varied excessively between the Tenderers, therefore Tenderers were requested to provide a breakdown of those specific line items to allow for a comparative evaluation;
2. Tenderers were requested to provide a revised submission for a reduced scope of works, detailing a less sophisticated system (non-automated) and a reduction in upgrade works the existing switchboard, generator and solar panels.

Revised tenders were evaluated on both price and non-price criteria. Following this evaluation James Construction Queensland represented the best value for money for Council and further discussions were held with this supplier to devise a solution that would both reduce the cost and deliver the requirements of the scope.

James Construction Queensland have subsequently submitted a revised tender for \$214,705.88 (ex GST) that includes the following alterations:

- The system will be installed beside the existing generator room
- The system is a single phase power supply with a total power output capacity from the battery bank of 15kW
- A total battery capacity of 43.2 kW
- The solar PV inverter output capacity of 2 x 8.2kW, and
- The installation of 21kW worth of panels on a new ground mount PV array to be erected adjacent to the existing generator.

LINK TO CORPORATE PLAN

Key Strategy Priority – Governance – Accountable, responsible and appropriate governance and management, reflected in responsible long-term financial sustainability and clear strategic direction built around core local government business and affordable levels of service.

Strategy 4: Work management systems and procedures are reviewed and adjusted to support improved organisational service provision, compliance and efficiency.

Objective 4f: Council activities comply with applicable legislation through well maintained policies, procedures and information systems that guide and facilitate good decision making.

CONSULTATION

Relevant Council officers were consulted in the preparation of the tender documentation. Council's Building and Facility Manager and Electrician were involved in the evaluation process.

LEGAL IMPLICATIONS (STATUTORY, BASIS, LEGAL RISKS)

In accordance with section 228 of the Local Government Regulations, Council must invite written tenders for a large-sized contractual arrangement of over \$200,000.00.

POLICY IMPLICATIONS

This procurement activity complies with Council's Procurement Policy.

FINANCIAL AND RESOURCE IMPLICATIONS (BUDGETARY)

The project is wholly funded through the State Government Works for Queensland 2019-21 Program. The revised tender price of \$214,705.88 (ex GST) is within the approved budget for this project.

RECOMMENDATION

That Council:

1. Approve the award of RFT T7720 – Power supply and electrical infrastructure upgrade (Coen Aerodrome) to **JAMES CONSTRUCTION QUEENSLAND** in the total amount of **\$214,705.88 (excluding GST)**; and
2. Delegate authority to the Chief Executive Officer, under section 257 of the Local Government Act 2009 (QLD), the ability to execute the contract, approve payments, negotiate and finalise minor administrative or financial amendments and approve any variations, if so required.