



MINUTES

Ordinary Council Meeting

9 March 2021

**MINUTES OF COOK SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, ADMINISTRATION OFFICE, 10 FURNEAUX STREET,
COOKTOWN
ON TUESDAY, 9 MARCH 2021 AT 9.00AM**

1 AGENDA CONTENTS

2 ATTENDANCE

Mayor Peter Scott, Deputy Mayor Robyn Holmes, Councillor Peter Burns, Councillor John Dessmann, Councillor Larissa Hale, Councillor Ross Logan, Councillor Marilyn Morris

Linda Cardew, Lawrence Booth, Heather Kelly, David Klye

3 MEETING OPENED

9.00am

4 APOLOGIES

Nil

5 ACKNOWLEDGEMENT OF COUNTRY

On behalf of all Councillors, the Mayor acknowledged the Waymburr Warra people, Traditional Custodians of the land on which we meet today, and paid respects to their Elders past, present and emerging and all Traditional custodians of the Shire.

6 DECLARATIONS OF INTEREST

Nil

7 MAYORAL MINUTE

Nil

8 NOTICE OF BEREAVEMENT

A minute's silence was observed as a mark of respect for those residents who passed away during the previous month.

9 LEAVE OF ABSENCE

Nil leave of absence requests received this month.

10 CONFIRMATION OF PREVIOUS MINUTES**ORDINARY COUNCIL MEETING – 9 FEBRUARY 2021****RESOLUTION 2021/47**

Moved: Councillor Larissa Hale

Seconded: Councillor Peter Burns

That the minutes of the Ordinary Meeting held on 9 February 2021 be confirmed.

CARRIED

11 BUSINESS ARISING

Nil

12 NOTIFIED MOTIONS

Nil

13 COUNCILLORS' REPORTS**13.1 COUNCILLORS' MONTHLY REPORTS****RESOLUTION 2021/48**

Moved: Councillor Marilyn Morris

Seconded: Councillor John Dessmann

That the activities contained in the individual Councillors' monthly reports and travel requirements be endorsed by Council.

CARRIED

14 EXECUTIVE SERVICES - REPORTS**14.1 CHIEF EXECUTIVE OFFICER'S MONTHLY REPORT****RESOLUTION 2021/49**

Moved: Councillor Marilyn Morris

Seconded: Councillor Peter Burns

That the activities contained in the Chief Executive Officer's monthly report be endorsed by Council.

CARRIED

15 COMMUNITY, ECONOMY AND INNOVATION - REPORTS**15.1 PRESENTATION OF COOK SHIRE YOUTH COUNCIL MEETING MINUTES****RESOLUTION 2021/50**

Moved: Councillor John Dessmann

Seconded: Deputy Mayor Robyn Holmes

That Council notes the Minutes of the Cook Shire Youth Council Advisory Group Meeting held on 4 February 2021.

CARRIED

15.2 APPROVAL OF MURAL FOR BLUE WATER CLUB BUILDING**RESOLUTION 2021/51**

Moved: Councillor John Dessmann

Seconded: Deputy Mayor Robyn Holmes

That Council endorses and provides approval for a mural to be painted on the southern wall of the Cooktown Blue Water Club building.

CARRIED

Council's Senior Grants Officer will contact the Cooktown Blue Water Club and request that a more refined draft of the mural artwork be supplied for presentation at a future Councillor Workshop.

15.3 COOK SHIRE COUNCIL - BENEFICIAL ENTERPRISES - ESTABLISHMENT OF STEERING COMMITTEES**MOTION**

Moved: Deputy Mayor Robyn Holmes

Seconded: Councillor Marilyn Morris

That approval be granted for the establishment of Steering Committees for each of the following beneficial enterprises, together with associated Terms of Reference:

1. Nature's Powerhouse;
2. Cooktown Events Centre; and
3. Barrier Reef Child Care Centre.

Cr Holmes moved an amendment to the motion

RESOLUTION 2021/52

Moved: Deputy Mayor Robyn Holmes

Seconded: Councillor Ross Logan

1. That approval be granted for the establishment of Steering Committees for each of the following beneficial enterprises:

- a. Nature's Powerhouse;
 - b. Cooktown Events Centre; and
 - c. Barrier Reef Child Care Centre.
2. That the Terms of Reference for each of the Steering Committees, including the composition of membership, be discussed at a future Councillor Workshop.
 3. That the Terms of Reference for each of the Steering Committees be brought back to a future Council Meeting for consideration.

CARRIED

The amended motion, Resolution 2021/52, was then put to the vote to become the substantive motion.

1. That approval be granted for the establishment of Steering Committees for each of the following beneficial enterprises:
 - a. Nature's Powerhouse;
 - b. Cooktown Events Centre; and
 - c. Barrier Reef Child Care Centre.
2. That the Terms of Reference for each of the Steering Committees, including the composition of membership, be discussed at a future Councillor Workshop.
3. That the Terms of Reference for each of the Steering Committees be brought back to a future Council Meeting for consideration.

In Favour: Crs Peter Scott, Robyn Holmes, Peter Burns, John Dessmann, Larissa Hale, Ross Logan and Marilyn Morris

Against: Nil

CARRIED

16 ORGANISATIONAL BUSINESS SERVICES - REPORTS

16.1 PRESENTATION OF AUDIT AND RISK COMMITTEE MINUTES

RESOLUTION 2021/53

Moved: Deputy Mayor Robyn Holmes

Seconded: Councillor Marilyn Morris

That Council note the minutes of the Audit and Risk Committee Meeting held 15 February 2021.

CARRIED

16.2 RISK MANAGEMENT POLICY AND RISK MANAGEMENT FRAMEWORK**RESOLUTION 2021/54**

Moved: Deputy Mayor Robyn Holmes

Seconded: Councillor John Dessmann

That Council adopts the Risk Management Policy and the Risk Management Framework dated 9 March 2021.

CARRIED

16.3 REVENUE POLICY**RESOLUTION 2021/55**

Moved: Councillor Larissa Hale

Seconded: Councillor Peter Burns

That Council adopts the Revenue Policy dated 9 March 2021 for the 2021/2022 financial year.

CARRIED

16.4 COUNCILLOR INVESTIGATION POLICY**RESOLUTION 2021/56**

Moved: Councillor Larissa Hale

Seconded: Councillor John Dessmann

That Council adopts the Councillor Investigation Policy dated 9 March 2021.

CARRIED

16.5 ADVERTISING EXPENDITURE POLICY**RESOLUTION 2021/57**

Moved: Councillor Marilyn Morris

Seconded: Councillor Larissa Hale

That Council adopts the Advertising Expenditure Policy dated 9 March 2021.

CARRIED

16.6 2020/2021 REVISED BUDGET**RESOLUTION 2021/58**

Moved: Councillor Marilyn Morris

Seconded: Deputy Mayor Robyn Holmes

That Council adopt as tabled:

Pursuant to the *Local Government Act*, section 107A and the *Local Government Regulation 2012*, Sections 169 and 170, Council's Revised Budget for the 2020/2021 financial year, incorporating:

- i. The Statement of Comprehensive Income;
- ii. The Statement of Financial Position;
- iii. The Statement of Cash Flows;
- iv. The Statement of Changes in Equity;
- v. The Long-Term Financial Forecast;
- vi. The Relevant Measures of Financial Sustainability.

CARRIED

16.7 FINANCE REPORT - FEBRUARY 2021

RESOLUTION 2021/59

Moved: Councillor Larissa Hale

Seconded: Councillor Marilyn Morris

That Council resolves to:

Note the financial report, as required under section 204 of the *Local Government Regulation 2012* (QLD), for February 2021.

CARRIED

17 INFRASTRUCTURE - REPORTS

17.1 BUREAU OF METEOROLOGY AGREEMENTS - COOKTOWN & COEN AIRPORTS

RESOLUTION 2021/60

Moved: Councillor Peter Burns

Seconded: Councillor Larissa Hale

That Council;

1. Resolve to enter into an agreement with the Commonwealth Bureau of Meteorology generally in the terms specified in the draft agreement in Attachment 1 for ongoing maintenance of equipment located at the Coen Airport.
2. Resolve to enter into a lease agreement with the Commonwealth Bureau of Meteorology generally in the terms specified in the draft agreement in Attachment 2 for the Automatic Weather Station at Cooktown Airport.
3. Delegate authority to the Chief Executive Officer pursuant to s 257 of the *Local Government Act* to progress and finalise the Agreements in Council's interests and to make any further administrative changes necessary.

CARRIED

18 CONFIDENTIAL REPORTS

Nil

The Meeting closed at 10.55am.

The minutes of this meeting will be confirmed at the Ordinary Council Meeting held on 13 April 2021.

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CHAIRPERSON