



# **MINUTES**

**Ordinary Council Meeting**

**24 July 2017**

**MINUTES OF COOK SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE ADMINISTRATION CENTRE, 10 FURNEAUX STREET, COOKTOWN  
ON MONDAY, 24 JULY 2017 AT 9:00AM**

**1 AGENDA CONTENTS**

**2 ATTENDANCE**

Cr Peter Scott, Cr Kaz Price, Cr Alan Wilson, Cr John Dessmann, Cr John Giese, Cr Larissa Hale, Cr Robyn Holmes

**3 MEETING OPENED**

9.00am

**4 APOLOGIES**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 NOTICE OF BEREAVEMENT**

Advice has been received of the passing of [Grace Humphries ].

As a mark of respect one minute silence was observed.

**7 MAYORAL MINUTE**

**7.1 ACCEPT RESIGNATION OF ALAN WILSON AS DEPUTY MAYOR AND ELECT NEW DEPUTY MAYOR**

**RESOLUTION 2017/120**

Moved: Cr Peter Scott

Council accepted Cr Wilson's resignation as Deputy Mayor and called for nominations for Deputy Mayor. Councillor Holmes & Councillor Giese nominated. Cr Robyn Holmes elected as Deputy Mayor through a secret ballot.

**CARRIED**

At 9:10 am, Cr Kaz Price left the meeting.

**8 CONFIRMATION OF MINUTES****RESOLUTION 2017/121**

Moved: Cr Alan Wilson

Seconded: Cr Larissa Hale

That the minutes of the Ordinary Meeting held on 26 June 2017 be confirmed. **CARRIED**

**9 BUSINESS ARISING****10 NOTIFIED MOTIONS**

Nil

**11 COUNCILLORS' REPORTS****11.1 COUNCILLORS MONTHLY REPORT****RESOLUTION 2017/122**

Moved: Cr Peter Scott

Seconded: Cr Larissa Hale

That the activities contained in the individual Councillor monthly report be endorsed by Council.

**CARRIED**

At 10.40 am, Cr Kaz Price returned to the meeting.

**12 EXECUTIVE SERVICES - REPORTS****12.1 SPECIAL HOLIDAY NOMINATION****RESOLUTION 2017/123**

Moved: Cr Larissa Hale

Seconded: Cr Robyn Holmes

That Council delegate the CEO authority to endorse the special holiday nomination for Cook Shire.

- (i) Date of special holiday to be advised by Council.

**CARRIED**

**13 CORPORATE SERVICES - REPORTS****13.1 CORPORATE PLAN 2017 - 2022****RESOLUTION 2017/124**

Moved: Cr Kaz Price

Seconded: Cr Alan Wilson

That Council adopt the Corporate Plan for the 2017 -2022 financial year with the understanding

that amendments are made when and as requested by Council.

**CARRIED**

**13.2 INVESTMENT POLICY FOR 2017 - 2018 FINANCIAL YEAR**

**RESOLUTION 2017/125**

Moved: Cr Kaz Price

Seconded: Cr John Dessmann

That Council adopts the Investment Policy 2017 -2018

**CARRIED**

**13.3 DEBT POLICY FOR THE 2017 - 2018 FINANCIAL YEAR**

**RESOLUTION 2017/126**

Moved: Cr Kaz Price

Seconded: Cr John Giese

That Council adopt the Debt Policy for the financial year 2017 - 2018.

**CARRIED**

**13.4 DEBT RECOVERY POLICY 2017 - 2018**

**RESOLUTION 2017/127**

Moved: Cr Kaz Price

Seconded: Cr John Dessmann

That Council adopt the Debt Recovery Policy for 2017 – 2018 financial year.

**CARRIED**

**13.5 RATE BASED FINANCIAL ASSISTANCE FOR CHARITABLE ORGANISATIONS POLICY**

**RESOLUTION 2017/128**

Moved: Cr Larissa Hale

Seconded: Cr John Giese

That Council adopt the Rate Based Financial Assistance for Charitable Organisations Policy for 2017 – 2018 financial year.

**CARRIED**

**13.6 ANNUAL BUDGET FOR THE 2017 - 2018 FINANCIAL YEAR**

**RESOLUTION 2017/129**

Moved: Cr John Giese  
Seconded: Cr Larissa Hale

That Council resolve to adopt the Annual Budget 2017 – 2018 and supporting documents as presented.

**CARRIED**

### **13.7 REVENUE POLICY 2017 - 2018**

#### **RESOLUTION 2017/130**

Moved: Cr Alan Wilson  
Seconded: Cr John Giese

That Council adopt the Revenue Policy for the 2017 - 2018 financial year.

**CARRIED**

### **13.8 OPERATIONAL PLAN 2017 - 2018**

#### **RESOLUTION 2017/131**

Moved: Cr Robyn Holmes  
Seconded: Cr Kaz Price

That Council adopt the Operational Plan for the 2017 -2018 financial year with the understanding that amendments are made when and as requested by Council.

**CARRIED**

### **13.9 REVENUE AND EXPENDITURE - JUNE 2017**

#### **RESOLUTION 2017/132**

Moved: Cr John Dessmann  
Seconded: Cr Kaz Price

That the Revenue and Expenditure Statements for May 2017 be adopted.

**CARRIED**

### **13.10 STOCK WRITE OFF**

#### **RESOLUTION 2017/133**

Moved: Cr Alan Wilson  
Seconded: Cr John Giese

That Council approve the write off of \$10,772.50 attributable to the 2016-17 annual stock take.

**CARRIED**

**13.11 REVIEW OF OPERATIONAL PLAN FOR 2016-2017 FINANCIAL YEAR - FOURTH QUARTER****RESOLUTION 2017/134**

Moved: Cr Larissa Hale

Seconded: Cr Robyn Holmes

That the fourth quarterly review of the Operational Plan 2016-2017 be adopted.

**CARRIED**

**14 INFRASTRUCTURE SERVICES - REPORTS****14.2 ENVIRONMENTAL LEVY FUNDING FOR PRODUCTION OF CSC WASTE MANAGEMENT FACILITIES CLOSURE/POST CLOSURE PLANS****RESOLUTION 2017/135**

Moved: Cr Alan Wilson

Seconded: Cr John Giese

That Council

1. Release \$29,000.00 in funding from the Environmental Levy to meet Council's Waste Facility closure/post closure obligations.

**CARRIED**

**14.3 ENDORSEMENT OF COOK SHIRE LOCAL AREA BIOSECURITY PLAN 2017-2021****RESOLUTION 2017/136**

Moved: Cr Larissa Hale

Seconded: Cr Kaz Price

That Council endorses the final version of the Cook Shire Local Area Biosecurity Plan 2017-2021, as attached, for adoption.

**CARRIED**

**14.4 PROPOSED AMENDMENT TO THE FNQROC DEVELOPMENT MANUAL PLANNING SCHEME POLICY****RESOLUTION 2017/137**

Moved: Cr Alan Wilson

Seconded: Cr Larissa Hale

That Council:

1. Resolve to amend the FNQROC Development Manual Planning Scheme Policy in accordance with Section 22 of the *Planning Act 2016* and Chapter 3 Minister's rules for making and amending a planning scheme policy (PSP).
2. Resolve to proceed to public consultation of the proposed amendments as required under

Chapter 3 Minister's rules for making and amending a planning scheme policy (PSP).

**CARRIED**

#### **14.5 MOVE INTO CLOSED COUNCIL**

##### **RESOLUTION 2017/138**

Moved: Cr Kaz Price

Seconded: Cr Alan Wilson

That Council moves into Closed Council.

**CARRIED**

#### **14.6 MOVE OUT OF CLOSED COUNCIL**

##### **RESOLUTION 2017/139**

Moved: Cr Alan Wilson

Seconded: Cr John Giese

Cr Peter Scott requested an undertaking of complete confidentiality of all Councillors.

Council moves out of closed Council.

**CARRIED**

#### **15 DEVELOPMENT, ENVIRONMENT AND COMMUNITY - REPORTS**

##### **15.1 DEVELOPMENT, ENVIROMENT AND COMMUNITY JUNE 2017 REPORT FOR INFORMATION**

##### **RESOLUTION 2017/140**

Moved: Cr John Dessmann

Seconded: Cr Robyn Holmes

That the report be noted.

**CARRIED**

##### **15.2 COEN LIBRARY SERVICES REPORT**

##### **RESOLUTION 2017/141**

Moved: Cr John Giese

Seconded: Cr Kaz Price

1. That the Coen Library to be permanently closed and current stock sent back to State Library.
2. That Council approves the relocation of a computer and Wi-Fi access to another suitable location in Coen (yet to be determined).

**CARRIED**

**15.3 WORKS FOR QUEENSLAND PROJECT LIST****RESOLUTION 2017/142**

Moved: Cr John Giese

Seconded: Cr Kaz Price

That Council endorse the attached Works for Queensland project list.

**CARRIED**

**15.4 RESEARCH REPORT REGARDING LAND TENURE, FESABILITY, PLANNING AND HEALTH FOR POSSIBLE SITES SUITABLE FOR A PROPOSED CEMETERY IN BLOOMFIELD / AYTON****RESOLUTION 2017/143**

Moved: Cr John Dessmann

Seconded: Cr Robyn Holmes

1. Prepare a report with all stages broken down to present to Bloomfield Residents Association and present alternative of ashes wall at the original cemetery site. Further costing will have to be done for the planning side of memorial walls.

**CARRIED**

**16 CONFIDENTIAL REPORTS****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2009:

**16.1 REQUEST TO PROCEED WITH SALE OF LAND FOR RATES THREE (3) YEARS IN ARREARS**

This matter is considered to be confidential under Section 275(d) and (h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions and business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**16.2 Cooktown/Coen Manhole Relining Tender VP77048**

This matter is considered to be confidential under Section 275(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with contracts proposed to be made by Cook Shire Council.



**RESOLUTION 2017/144**

Moved: Cr Kaz Price

Seconded: Cr Alan Wilson

That Council moves into Closed Council.

**CARRIED**

**RESOLUTION 2017/145**

Moved: Cr Alan Wilson

Seconded: Cr Larissa Hale

That Council moves out of Closed Council into Open Council.

**CARRIED**

**16.1 REQUEST TO PROCEED WITH SALE OF LAND FOR RATES THREE (3) YEARS IN ARREARS****RESOLUTION 2017/146**

Moved: Cr Robyn Holmes

Seconded: Cr Kaz Price

That pursuant to section 140(2) of the Local Government Regulation 2012 Council sell the land described for overdue rates and charges; and

That Council delegate to the Chief Executive Officer its power to take all further steps under Chapter 4, Part 12, Division 3 of the Local Government Regulation 2012 to effect sale of the land (including, for avoidance of doubt, the power to end sale procedures (section 142 (3) of the Regulation)).

**CARRIED**

**16.2 COOKTOWN/COEN MANHOLE RELINING TENDER VP77048****RESOLUTION 2017/147**

Moved: Cr John Dessmann

Seconded: Cr Kaz Price

That Council authorises the CEO to enter into a contract with Braid Industries for the Cooktown/Coen manhole relining project based upon the submitted tender value of \$265,210 ex GST.

**CARRIED**

**17 EXECUTIVE SERVICES - INFORMATION**

Nil

**18 INFRASTRUCTURE SERVICES - INFORMATION**

**18.1 BIOSECURITY SERVICES - INFORMATION REPORT**

**RESOLUTION 2017/148**

Moved: Cr Larissa Hale

Seconded: Cr John Dessmann

That the information be noted.

**CARRIED**

**19 CORPORATE SERVICES - INFORMATION**

Nil

**20 DEVELOPMENT, ENVIRONMENT AND COMMUNITY - INFORMATION**

Nil

**The Meeting closed at 11.54am Tuesday 25 July 2017.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 August 2017.**

.....  
**MAYOR**